

BILL NO. S-91-02- 32

SPECIAL ORDINANCE NO. S- 60-91

AN ORDINANCE approving the awarding of Reference #1DPD026 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and UNITED TELEPHONE COMPANY OF INDIANA, INC. for the Data Processing Department.

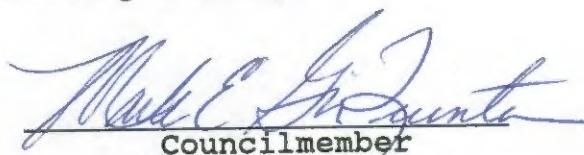
NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That Reference #1DPD026 between the City of Fort Wayne, by and through its Department of Purchasing and UNITED TELEPHONE COMPANY OF INDIANA, INC. for the Data Processing Department, respectfully for:

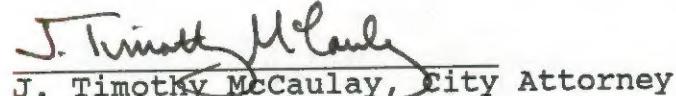
one (1) year maintenance for the Rolm 8000 switch for the Data Processing Department;

involving a total cost of Twenty-Seven Thousand Nine Hundred Ninety and no/100 Dollars (\$27,990.00.), all as more particularly set forth in said Reference #1DPD026 which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
Mark E. G. Hunter  
Councilmember

APPROVED AS TO FORM  
AND LEGALITY

  
J. Timothy McCaulay, City Attorney

Data Processing  
Telecommunications Maintenance Contract Overview  
February 14, 1991

<u>Vendor</u>	<u>Proposed Annual Cost</u>	<u>City Annual Payment</u>	<u>SCT Annual Payment</u>
United Telephone	\$43,909.80	<b>\$27,990.00</b>	\$15,919.80
TCI	\$46,056.00	\$30,136.20	\$15,919.80
KLF	\$53,068.80	\$37,149.00	\$15,919.80



United Telephone Company of Indiana, Inc.  
213 W. Laporte Street • Plymouth, Indiana 46563 • (219) 936-4001

January 23, 1991

Mr. Richard Krebs  
Assistant Director  
Allen County/City of Ft. Wayne  
One Main Street  
Fort Wayne IN 46802

Dear Mr. Krebs:

I would like to take this opportunity to briefly outline some of the more important benefits that will accrue to you with United Telephone of Indiana as your PBX maintenance provider.

- \* Maintenance/MAC technician that reports directly to you each morning for 1/2 day or as needed.
- \* Placement at our cost of a lockable metal cabinet that contains spare cards, telephones, cable, and other parts appropriate for your system.
- \* Fifteen minute minimum (not one hour) on MAC orders.
- \* Services of our Engineering and RMATS staff at no additional cost.
- \* Access to additional resources only available through a full service utility.

Thank you for your continued interest in United Telephone. We look forward to being your maintenance, MAC, and upgrade provider.

Sincerely,

*Philip M. Malstaff*  
Philip M. Malstaff  
Major Accounts

ls

**Executive Summary For Proposal Request**

**City of Fort Wayne Telecommunications**

**34 Individual Departments**

**24 Remote Sites**

**113 Off Premise Extensions Through GTE North**

**Approximately 31,000 Feet of City Owned Cabling to Remote Sites**

**Purpose of Request:** Formal pricing proposal for comprehensive ROLM certified maintenance of ROLM 8004 telecommunications switch and all attached equipment, including telephones.

**Due Date:** Friday, February 1, 1991 By 10:00 a.m.

## FORMAL REQUEST FOR PROPOSAL

City of Fort Wayne Telecommunications

Please enter the monthly pricing for comprehensive maintenance coverage on the below listed items.

\$ 3359.20

24 hours per day, 7 days per week, including holidays comprehensive coverage on:

Rolm 8004 MCBX
688 SINGLE LINE
32 ETS PORTS
48 ROLMPHONES
60 DIRECT TRUNKS
48 DID TRUNKS
16 TIE TRUNKS
96 DATA LINE INT

\$ 27.95

Within two (2) hours (twenty-four (24) hours per/seven (7) days per week including holidays) for a major service interruption.

1. Operator's position out of service.
2. Any interruption of equipment essential to City of Fort Wayne emergency services. Including but not limited to:

City Communications:

1	39 Line KSU
10	Key Phones

Three Rivers Ambulance:

1	12 Line KSU
6	Key Phones

All 11 Fire Stations

Including 1 KSU at Fire Station #1

3. Any malfunction in the City Utilities Customer Service Center.
4. A malfunction in the ROLM switch affecting 20% or more of all voice or data lines or 20% or more of all trunks are inoperative.

\$  99.00

Within twenty-four (24) hours ( 8:00 a.m. to 5:00 p.m., Monday - Friday) for any minor service interruption to include any apparent abnormal operation of a telephone system which prevents normal use of the equipment for handling of internal, incoming or outgoing calls. This service shall also include:

Water Maintenance:

1      6 Line KSU  
1      Key Phone

Botanical Gardens

1      6 Line KSU  
4      Key Phones

Neighborhood Code Enforcement

Norstar Key System

1      M7310 Speakerphone with Digital Display  
18     M7208 Speakerphones with Digital Display

\$  173.00

Troubleshooting of all installed Data Cable.

\$  N/C

The following routine software moves, adds, or changes.

SCS	-	Set Class of Service
RFD	-	Revise or Assign Forward Target
NEX	-	New Extension
NCH	-	New Channel
RCG	-	Revise Com Group
RHG	-	Revise Hunt Group/Distribution Group
RPG	-	Revise Pick Group
RKB	-	Revise ROLMphone and ETS Buttons
RVC	-	Revise Voice Call Feature
RELS	-	Revise Line Status EXT. (ETS Only)
RCC	-	Revised Forced Authorization Code
SSS	-	Set System Speed Call Number
ROM	-	Revise ROLMphone Options Modules
REC	-	Revise ROLMphone and ETS Configurations

Formal Request For Proposal  
City of Fort Wayne Telecommunications

Page 3

\$ N/C

Maintenance of Cable Plant records and Switch Configuration Book when any changes are made to cable or the switch on an on-going basis.

Will we be given all of these same rates for any additional equipment added during the contract term?

YES / NO

Below please state your current rates for technician and service person time for moves, adds, or changes (MAC) orders. Please include the rates for regular time, overtime, and holiday time.

	Regular Time	Overtime	Holiday Time
Technician	\$ <u>60.00</u>	\$ <u>90.00</u>	\$ <u>90.00</u>
Service	\$ <u>60.00</u>	\$ <u>90.00</u>	\$ <u>90.00</u>

What is your minimum billing for a MAC order? \$ 15.00 min.

A copy of your required contract should be included with this completed form. The term of the contract should be one (1) year.

The City of Fort Wayne shall have the right to accept or reject any and all proposals.

Authorized  
Signature

Patsy M. Martoff

Date

1-23-91



United Telephone of Indiana

0222

## MAINTENANCE AGREEMENT

Sales Rep. Malstaff S.O. No. \_\_\_\_\_

Equipment Location:

Customer Name City of Ft. WayneStreet Address One Main St.City Ft. Wayne State IN Zip 46802

Bill to:

Customer Name City-County BuildingStreet Address One Main St., Room B-16City Ft. Wayne State IN Zip 46802

Telephone Number \_\_\_\_\_

QUANTITY	EQUIPMENT MAINTAINED	MAINTENANCE CHARGE PER YEAR
	<b>SERVICE OPTIONS</b> (select one) <input checked="" type="checkbox"/> 24 Hours/Day; 7 Days/Week (including company holidays) Priority Maintenance  <input type="checkbox"/> 8 Hours/Day; 5 Days/Week (excluding company holidays) Standard Maintenance  Term of Agreement (select one) <input checked="" type="checkbox"/> 12 months at \$ <u>3,659.15</u> per month.  <input type="checkbox"/> 24 months at \$ _____ per month.  <input type="checkbox"/> 36 months at \$ _____ per month.  After the initial term of this Agreement, United may raise or adjust said charge on thirty (30) days written notice to Customer.	
	Description of Equipment to be Maintained:  <hr/> See Schedule A <hr/> <hr/>	
	TOTAL MAINTENANCE CHARGE	
ANNUAL PAYMENT: \$ _____ (per service order)	TAX	
	TOTAL PER YEAR	\$ <u>43,909.80</u>
<b>TERMS AND CONDITIONS ON THE REVERSE SIDE HEREOF ARE A PART OF THIS AGREEMENT.</b>		

Accepted by Philip M. Malstaff  
Title Major Accounts  
Date 1-23-91

## CUSTOMER

\_\_\_\_\_  
City of Ft. Wayne

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

CUSTOMER

Schedule A

688 Single Line Ports  
32 ETS Ports  
48 RolmPhone Ports  
60 Direct Trunks  
48 DID Trunks  
16 Tie Trunks  
96 Data Line Interface  
1 KSU Fire #1

1 Lot Data Cabling

5 Key Systems and telephones at:

City Communications  
Three Rivers Ambulance  
Water Maintenance  
Botanical Gardens  
Neighborhood Code Enforcement

Read the first time in full and on motion by Dodd, seconded by Dodd, and duly adopted, read the second time title and referred to the Committee on Linne (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Conference Room 128, City-County Building Fort Wayne, Indiana, on March 12, 1991, the 12th day of March, 1991, at 10:00 A.M. E.S.T.

DATED: 2-26-91

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Dodd, seconded by Dodd, and duly adopted, placed on its passage. PASSED UNANIMOUSLY by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
<u>TOTAL VOTES</u>	<u>8</u>			
<u>BRADBURY</u>	<u>✓</u>			
<u>BURNS</u>	<u>✓</u>			
<u>EDMONDS</u>				
<u>GIAOQUINTA</u>	<u>✓</u>			
<u>HENRY</u>	<u>✓</u>			
<u>LONG</u>	<u>✓</u>			
<u>REDD</u>	<u>✓</u>			
<u>SCHMIDT</u>	<u>✓</u>			
<u>TALARICO</u>	<u>✓</u>			

DATED: 3-12-91

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING MAP) ORDINANCE RESOLUTION NO. 160-91 on the 12th day of March, 1991.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Samuel J. Talarico  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 13th day of March, 1991, at the hour of 1:30 o'clock P.M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 18th day of March, 1991, at the hour of 8:45 o'clock P.A., M., E.S.T.

PAUL HELMKE, MAYOR

DIGEST SHEET

TITLE OF ORDINANCE: Special

✓-91-02-32

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of Ref. No. 1DPD026 for service and maintenance of Rolm 8000 switch for the Data Processing Department for 1991. The cost reflects the lowest and most responsive of three (3) vendors.

IF NOT LOWEST, WHO WAS AND WHY WERE THEY NOT AWARDED:

EFFECT OF PASSAGE: Ongoing service and maintenance of Rolm 8000 switch and all attached telecommunications equipment/instruments. Contract also includes diagnostic services for all existing data communications cable.

IF REPLACEMENT, WHAT NECESSITATES:

EFFECT OF NON-PASSAGE: Telecommunications switch and telephone instruments will not be under maintenance. A maintenance agreement guarantees a specific response time from the vendor. Service calls alone last year would have cost \$1250.60 more than the payments for the contract. This was figured at just one hour per call, and some problems took longer than one hour to solve. The contract also includes insurance that any problems inside the switch will be fixed. This coverage includes thousands of dollars worth of Rolm Telecommunications cards.

PRIOR APPROVAL REQUESTED:

MONIES INVOLVED: United Telephone \$27,990.00

PRICE AGREEMENT: Yes

PURCHASE ORDER:

ACCOUNT INFORMATION: Data Pro 010-021-OFFC-436A

PRIOR APPROVAL:  
(IF APPLICABLE)

DATE:

BILL NO. S-91-02-32

## REPORT OF THE COMMITTEE ON FINANCE

MARK E. GIAQUINTA, CHAIRMAN  
DONALD J. SCHMIDT, VICE CHAIRMAN  
BRADBURY, REDD, BURNS

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) ~~(RESOLUTION)~~ approving the awarding  
of Reference #1DPD026 by the City of Fort Wayne, Indiana, by  
and through its Department of Purchasing and UNITED TELEPHONE  
COMPANY OF INDIANA, INC. for the Data Processing Department

HAVE HAD SAID (ORDINANCE) (RESOLUTION) UNDER CONSIDERATION  
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID  
(ORDINANCE) (RESOLUTION)

DO PASS

DO NOT PASS

**ABSTAIN**

NO REC

DO PASS

John Gregory

Sam M. Rosen  
D.Schmitz

Marion Reed

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DATED: 3-12-91.

Sandra E. Kennedy  
City Clerk